

MINUTES OF THE ORGANIZATIONAL AND REGULAR TOWN BOARD MEETINGS OF THE TOWN OF FORT ANN HELD JANUARY 13, 2014 COMMENCING AT 7:03 P.M.

PRESENT: DARLENE Z. DUMAS, SUPERVISOR
GRETCHEN STARK, COUNCILMAN
HOWARD DENISON, COUNCILMAN
FLOYD VARNEY, COUNCILMAN
DEBORAH WITHERELL, COUNCILWOMAN
HELEN DENNO, CONFIDENTIAL SECRETARY TO THE SUPERVISOR/BOOKKEEPER
PAUL WINCHELL, SUPERINTENDENT OF HIGHWAYS
BARBARA J. WINCHELL, TOWN CLERK

OTHERS PRESENT: BILL TOSCANO, THE POST STAR

Meeting was called to order with the Pledge of Allegiance to the Flag and a moment of silence was held for deceased Fort Ann residents.

Supervisor Dumas reflected upon what she has learned over the last two years as being the Town of Fort Ann Supervisor and emphasized that as a Board the members have to work together for the good of the Town of Fort Ann. The Board is a team and has to earn the trust of the Fort Ann citizens for a better Fort Ann. She reminded everyone that at the end of the day we are friends and neighbors of this good town.

Motion was introduced by C. Stark and seconded by C. Witherell to open the 2014 Organizational Meeting at 7:07 p.m.

Motion was carried.

Resolution No. 2014-001 was introduced by S. Dumas and seconded by C. Varney to accept resolution entitled "Resolution Establishing Rules of Procedure."

Resolution No: 2014-001 was duly adopted.

Resolution No 2014-2 was introduced by C. Denison and seconded by C. Stark to accept resolution entitled "Resolution Setting 2014 Town Board Meeting Schedule." (2nd Monday of every month or, if a holiday, the 2nd Tuesday of that month.)

Resolution No: 2014-002 was duly adopted.

Resolution No. 2014-003 was introduced by C. Denison and seconded by C. Witherell to accept resolution entitled "Resolution Authorizing Banking Transactions." (Glens Falls National Bank & Trust Company.)

Resolution No: 2014-003 was duly adopted.

Resolution No. 2014-004 was introduced by C. Witherell and seconded by C. Varney to accept resolution entitled "Resolution Authorizing Advance Approval of Claims."

Resolution No. 2014-004 was duly adopted.

Resolution No. 2014-005 was introduced by C. Witherell and seconded by C. Varney to accept resolution entitled "Resolution Authorizing Town Supervisor to File Annual Financial Report in Town Clerk's Office."

Resolution No. 2014-005 was duly adopted.

Resolution No. 2014-006 was introduced by C. Stark and seconded by C. Witherell to accept resolution entitled "Designating Official Newspaper." (The Post Star.)

Resolution No. 2014-006 was duly adopted.

Resolution No. 2014-007 was introduced by C. Witherell and seconded by C. Varney to accept resolution entitled "Resolution Establishing Mileage Allowance." (\$.40 per mile.)

Resolution No. 2014-007 was duly adopted.

Resolution No. 2014-008 was introduced by C. Stark and seconded by C. Witherell to accept resolution entitled "Resolution Delegating Duties to the Supervisor."

Resolution No. 2014-008 was duly adopted.

Resolution No. 2014-009 was introduced by C. Witherell and seconded by C. Stark to accept resolution entitled "Resolution Establishing the Office of the Deputy Town Supervisor."

Resolution No. 2014-009 was duly adopted.

Resolution No. 2014-010 was introduced by C. Denison and seconded by C. Witherell to accept resolution entitled "Resolution Establishing the Office of the Deputy Town Highway Superintendent."

Resolution No. 2014-010 was duly adopted.

Resolution No. 2014-011 was introduced by C. Stark and seconded by C. Witherell to accept resolution entitled "Resolution Appointing Registrar of Vital Statistics and Records Access Officer." (Virginia Parrott.)

Resolution No. 2014-011 was duly adopted.

Resolution No. 2014-012 was introduced by C. Denison and seconded by C. Witherell to accept resolution entitled "Resolution Appointing a Fort Ann Planning Board Member." (Brian Mattison)

Resolution No. 2014-012 was duly adopted.

Resolution No. 2014-013 was introduced by C. Denison and seconded by C. Stark to accept resolution entitled "Resolution Appointing a Town Planning Board Chairman." (Donald Bedeaux)

Resolution No. 2014-013 was duly adopted.

Resolution No. 2014-014 was introduced by C. Denison and seconded by C. Witherell to accept resolution entitled "Resolution Appointing a Town Planning Board Secretary." (Leslie Barker)

Resolution No. 2014-014 was duly adopted.

Resolution No. 2014-015 was introduced by C. Witherell and seconded by C. Stark to accept resolution entitled "Resolution Setting 2014 Salaries of Elected Officials and Highway Employees."

Town Supervisor	\$13,000.00
Deputy Town Supervisor	\$ 2,000.00
Town Council Member	\$ 2,831.85
Town Clerk	\$22,000.00
Clerk to the Supervisor	\$12,434.10
Town Assessor	\$48,726.00
Town Tax Collector	\$ 7,920.00
Town Budget Officer	\$ 1,200.00
Town Justice	\$13,860.00
Clerk to the Justice	\$15,604.00
Town Highway Superintendent	\$50,777.00
Town Deputy Highway Superintendent	\$ 2,000.00
First Deputy Town Clerk	\$ 10.75 per hr
Machine Equipment Operator	\$ 16.75 hr plus longevity
Hadlock Dam Inspector	\$ 2,500.00
Laborer	\$ 15.75 per hour
New Hire	\$ 16.30 per hour

C. Denison voiced that he would like to see this resolution amended eliminating the salary of the Town Assessor until a fair market salary can be established for the Town Assessor. He would like it decreased and S. Dumas explained that the salary was passed during the 2014 budget process. S. Dumas further explained that this was not appropriate to be discussing a particular person's salary during a public meeting. It was decided to have a special meeting to discuss this further on either January 27th or January 28th at 6:00 p.m.

Resolution was adopted with the exception of the Town Assessor's Salary of \$48,726.00.

Resolution No. 2014-016 was introduced by C. Denison and seconded by C. Stark to accept resolution entitled "Resolution Authorizing Fire Protection Contracts."

Resolution No. 2014-016 was duly adopted.

Resolution No. 2014-017 was introduced by C. Witherell and seconded by C. Varney to accept resolution entitled "Resolution Authorizing Contract and Payment with Penflex, Inc. for Purpose of LOSAP Program for West Fort Ann and Pilot Knob Fire Districts."

Resolution No. 2014-017 was duly adopted.

Resolution No. 2014-018 was introduced by C. Witherell and seconded by C. Varney to accept resolution entitled "Resolution Appointing Town Health Officer." (Dr. David L. Foote)

Resolution No. 2014-018 was duly adopted.

Resolution No. 2014-019 was introduced by C. Stark and seconded by C. Witherell to accept resolution entitled "Resolution Appointing Town Engineer." (Jarrett Engineers, PLLC, 12 E. Washington St., Glens Falls, NY 12801.)

Resolution No. 2014-019 was duly adopted.

Resolution No. 2014-020 was introduced by C. Varney and seconded by C. Denison to accept resolution entitled "Resolution Authorizing Official Undertaking."

Resolution No. 2014-020 was duly adopted.

Resolution No. 2014-021 was introduced by C. Stark and seconded by C. Varney to accept resolution entitled "Resolution Authorizing the Town Supervisor to Designate a Confidential Clerk to the Supervisor." (Helen Denno)

Resolution No. 2014-021 was duly adopted.

Resolution No. 2014-022 was introduced by C. Witherell and seconded by C. Varney to accept resolution entitled "Resolution Adopting the Fort Ann Code of Ethics."

Resolution No. 2014-022 was duly adopted.

Resolution No. 2014-023 was introduced by C. Witherell and seconded by C. Varney to accept resolution entitled "Resolution Appointing Members to the Fort Ann Board of Ethics." (Gretchen Stark, Mary Davis, Terry Barber, Curtis Rehm, Paul Milligan)

Resolution No. 2014-023 was duly adopted.

Motion was introduced by C. Stark and seconded by C. Witherell to close the organizational meeting.

Organizational Meeting of 2014 was declared closed at 7:37 p.m.

Motion was introduced by C. Denison and seconded by C. Witherell to begin the Town Board regular meeting.

Motion was introduced by C. Witherell and seconded by C. Varney to accept the Town Board Minutes of December 9, 2013.

ADOPTED Ayes 5 Dumas, Stark, Denison, Varney, Witherell
 Nayes 0

Motion was introduced by C. Stark and seconded by C. Varney to pay the bills as warranted and audited. C. Witherell suggested meeting at 6:15 p.m. rather than 6:30 p.m. before the Regular Town Board Meeting to afford more time to examine the bills.

ADOPTED Ayes 5 Dumas, Stark, Denison, Varney, Witherell
 Nayes 0

Supervisor Dumas thanked the Highway Superintendent and his department for the great job they do. As well as Councilwoman Stark, Mr. Fenwick, Mr. and Mrs. Pete Bly and the rest of the Recreation Committee for making the first annual ice fishing derby on Hadlock Pond January 11th such a huge success with over 100 people in attendance.

Supervisor Dumas stated she is still working on the trees that are on Route 149 brought up at the December 9th, 2013 Town Board Meeting because of safety issues when exiting Hadlock Pond Road and entering Route 149 near Hill Billy Fun.

Phone calls to Supervisor Dumas for December 2013 were approximately 25.

Supervisor Dumas advised that she received notification from Dick Look at Northern Insuring Agency that the Hadlock Dam insurance is due in March. Mr. Look will submit a quote and Supervisor Dumas may get a second quote.

Supervisor Dumas advised that there were a couple of things that didn't get done over the last two years but is working to address them this year. One of the items is Town Land Use Regulation and the other is a Town Emergency Plan. C. Witherell advised she has been gathering information from other towns in regards to their emergency plans.

Supervisor Dumas stated that she and her confidential secretary are looking at available office space in the Town Hall.

Town Clerk advised that \$130.09 was received in the month of December for dog and marriage licenses. She also advised that she and the newly elected Town Officials would be at Newly Elected Training January 15th, 16th and 17th.

Public comment was opened at 7:47 p.m.

Mr. Eugene Connell, Hadlock Pond Road, Fort Ann asked should Councilwoman Stark be a member of the Ethics Committee. Supervisor Dumas stated that it is state law that a Board Member be a member of the Ethics Committee.

Public comment was declared closed at 7:48 p.m.

Highway Superintendent Report: Mr. Winchell reported on using more sand/salt already this month than all last winter. One truck is being repaired and ready to pick up. His department continues to repair trucks as needed. Discussion pursued about missing two metal signs at Pilot Knob and there is no way to secure signs. Mr. Winchell advised he has even tried putting signs 20' in the air and they still come up missing. The cost is approximately \$200 to replace. Mr. Winchell will contact sign employee at Washington County to see what that cost would be. Mr. Winchell thinks it would cost between \$500-\$600 to secure records in the basement.

Two Bids on a 2014 ¾ ton pick up truck for the Highway Superintendent were received and opened at tonite's meeting:

- 1) Whiteside Chevrolet Buick Cadillac GMC, St. Clairsville, OH 43950
- 2) Warren Ford, 3711 Main St., Warrensburg, NY 12885

Winchell recommended Warren Ford in the amount of \$26,738.87

Resolution 2014-024 was introduced by C. Denison and seconded by C. Varney to accept the bid of Warren Ford in the amount of \$26,738.87 for one 2014 ¾ ton Ford pick up truck.

ADOPTED Ayes 5 Dumas, Stark, Denison, Varney, Witherell
 Nays 0

Resolution 2014-025 was introduced by S. Dumas and seconded by C. Denison to appoint Cindy Allen chairperson to the Streetscapes Committee.

ADOPTED Ayes 5 Dumas, Stark, Denison, Varney, Witherell
 Nays 0

Resolution 2014-026 was introduced by C. Witherell and seconded by C. Varney to accept signature cards from Glens Falls National Bank and Trust.

ADOPTED Ayes 4 Dumas, Stark, Varney, Witherell
 Abstain 1 Denison

Supervisor Dumas appointed Councilwoman Stark as Deputy Town Supervisor.

Supervisor Dumas appointed Helen Denno as Confidential Secretary to the Supervisor.

Barbara J. Winchell, Town Clerk, appointed Donna M. Klein as the Deputy Town Clerk.

Paul Winchell, Town Highway Superintendent, appointed Roland LaPoint as Deputy Highway Superintendent.

Councilwoman Stark thanked the Fort Ann and Pilot Knob Fire Departments, Fort Ann Rescue Squad, The Post Star and the Fort Ann Highway Superintendent for volunteering their time for the Ice Fishing Derby on Hadlock.

Councilwoman Stark also mentioned she had pictures of the Fort Ann Baseball and Softball teams to hang in the Fort Ann Town Hall.

Councilwoman Witherell reported that she is and has been in contact with area towns such as Whitehall and Hudson Falls regarding their Emergency Evacuation Plans. She is waiting to hear from Fort Edward. She'll continue to reach out to Correctional Facilities and Fire Companies for information.

Councilman Denison stated he will do a letter from the Town Board as to whether to shut off the lights on Goodman Road permanently or for a particular time frame or complete removal. He will email the letter to the Board members for approval.

Councilman Denison distributed resolution to the Town Board for consideration to have three parcels removed from the Hadlock Pond tax district. Action on removing properties is pending a review of the town attorney. Further discussion/action to be possibly taken at the January 27th or 28th Special Board Meeting.

No Historical Report.

No Old Business to report.

New Business:

Debbie Camarota distributed a letter dated January 13, 2014 with regards to the "Friends of Blossom Farm Cemetery". Discussion pursued after she read the two page letter and is on file at the Town Clerk's office for review and/or copies. The Friends of Blossom Farm Cemetery is requesting \$1,480.00 from the Town for a land surveyor proposal, attorney proposal and filing fees to file the deed after the survey is complete.

Supervisor Dumas thanked Debbie Camarota for her research and efforts and stated this all has to referred to the Town of Fort Ann's attorney for review and a better understanding of what is the towns liability and responsibilities on this issue

Correspondence/Miscellaneous: Supervisor Dumas read a letter from Sally Walker that advised she was resigning from the Fort Ann Planning Board effective 1/1/14.

Supervisor Dumas read a thank you card from retired Town Clerk, Mary Jane Godfrey.

Supervisor Dumas read a letter from Mr. Dennis Fletcher expressing his interest in becoming a Fort Ann Planning Board member.

Supervisor Dumas received and read a letter from Brian Mattison expressing his desire to remain on the Fort Ann Planning Board.

Supervisor Dumas read a letter from NYMIR for rate decrease and stated that this is the sixth straight year of rate decrease.

There were four submissions received from attorneys for consideration for legal services. These RFP's were opened at tonite's meeting by Supervisor Dumas and it was agreed to schedule a special meeting

for January 27th or 28th at 6:00 p.m. to discuss these proposals and any other business that may arise that the Town of Fort Ann Board may need to address.

9:14 p.m. open public discussion

Mr. Richard Moore inquired about what happened to Moody's issue that recently was in The Post Star. Supervisor Dumas responded and read information received today's date and stated that in the future the Town of Fort Ann is not going to do anything unless necessary because of the expense involved.

Mr. Cody Jacobson of the Fort Ann Rescue Squad questioned the 2014 budget.

9:20 p.m. close of public discussion

Motion was introduced by C. Denison and seconded by C. Witherell to adjourn.

Motion was carried.

Total Abstracts:	General:	\$17,601.06
	Highway:	\$11,551.63

Respectfully submitted,

Barbara J. Winchell, Town Clerk
Town of Fort Ann, New York

Dated: January 14, 2014